

## MERRILLVILLE COMMUNITY SCHOOL CORPORATION

6701 Delaware Street, Merrillville, IN 46410-3586 (219) 650-5300 FAX (219) 650-5320 www.mvsc.k12.in.us

**ADMINISTRATION** 

Jeffery T. Studebaker Ed.D. Superintendent

> Hilda Damianick Ass't Superintendent Business Affairs

Kara S. Bonin Director Elementary Education

Lorri Covaciu, Ed.S. Director Secondary Education

Danny Lackey Director, Diversity and Student Support Services

> Janis Qualizza Athletic Director

Amy Beckham Co-Athletic Director

Joseph Bardeson Director Maintenance Services

Greg Griffith
Director Transportation

Colleen Hostetler Director Food Services

Brad Best Director Security

Steven J. Kerr Coordinator Technology Services

BOARD OF SCHOOL TRUSTEES

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James Donohue Vice-President

Linda C. Jonaitis Secretary

Thomas G. Bainbridge Member

> Ofelia Gregoline Member

June 1, 2016

Parents/Legal Guardians:

We have new re-registration procedures. <u>All students</u> (regardless of grade level) must re-register prior to the first day of school August 16, 2016.

If you are a **homeowner**, you can simply re-register on-line at our corporation website www.mvsc.k12.in.us. The link for re-registration will be available beginning August 3, 2016.

If you <u>rent, lease or have an addendum</u> (an addendum is used when you live in the home of another family/individual), you will need to re-register in person at Merrillville High School on one of the following dates.

Wednesday, August 3, 2016 from 4:30pm until 7:30pm at Merrillville High School Freshman Cafeteria, Entrance I (276 E. 68<sup>th</sup> Place, Merrillville)

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Thursday, August 4, 2016 from 4:30pm until 7:30pm at Merrillville High School Freshman Cafeteria, Entrance I (276 E. 68<sup>th</sup> Place, Merrillville)

On the back of this letter is a list of items needed for re-registration at Merrillville High School. You will need to bring all these items with you. Also, *if you are re-registering* with an Addendum (living in the home of another family or individual), that resident must be with you at re-registration.

Do not delay in re-registration (the on-line link becomes available August 3<sup>rd</sup>) as it must be completed prior to August 16<sup>th</sup> (the first day of school) so your child's enrollment is confirmed. If you have any questions, visit the corporation website at www.mvsc.k12.in.us or contact our Administration office at 219-650-5300. Thank you for completing the re-registration process and assuring a seamless beginning to the new school year.

Sincerely,

Jeffery T. Studebaker, Ed.D.

Superintendent